



Registered with the Registrar
of Newspapers for India under
No. 10410

புதுச்சேரி மாநில அரசிதழ்
La Gazette de L'État de Poudouchéry
The Gazette of Puducherry

PART - II

சிறப்பு வெளியீடு		EXTRAORDINAIRE	EXTRAORDINARY		
அதிகாரம் பெற்ற வெளியீடு		Publiée par Autorité	Published by Authority		
எண் } No. } No. }	புதுச்சேரி Poudouchéry Puducherry	வெள்ளிக்கிழமை Vendredi Friday	2025 ௪ ^{ம்} 4 4th	ஏப்ரல் ௪ ^{ம்} Avril April	௨௦25 2025 2025
(14 Chaitra 1947)					

GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF INFORMATION TECHNOLOGY
(G.O. Ms. No. 1/DIT/2025-26, Puducherry, dated 02nd April 2025)

NOTIFICATION

The Government of Puducherry has operationalised the CSC Scheme under National e-Governance Plan (NeGP) and has been rendering various G2C, B2C services through the Common Services Centres (CSCs). The following Departments, viz. (i) Department of Agriculture and Farmers Welfare, (ii) Transport Department,

(iii) Department of Civil Supplies and Consumer Affairs, (iv) Department of Fisheries and Fishermen Welfare, (v) Directorate of School Education, (vi) Local Administration Department, (vii) Department of Personnel and Administrative Reforms, (viii) Registration Department, (ix) Directorate of Social Welfare, (x) Town and Country Planning Department, (xi) Department of Women and Child Development, (xii) Pondicherry Ground Water Authority and (xiii) Electricity Department, Puducherry has been rendering various services to the public through online/offline mode by collecting prescribed fee for certain services. With an aim to streamline and expand access to these services, it has been proposed to render the following services of the Departments of the Union territory of Puducherry in online mode through the Common Services Centres (CSCs) approved by this administration.

2. The Department fee and user charges for each service of the above 13 Departments rendered through the Common Services Centres and the apportionment of user charges among the stakeholders are indicated below:

Sl. No.	Services	Total Service Charge Collected from Applicant/ Citizens in (₹)	Statutory Fee (or) Departmental Share in (₹)	Village Level Entrepreneur Share in (₹)	Common Services Centres Special Purpose Vehicle (CSC SPV) Share in (₹)	Puducherry e-Governance Society Share (PeGS) Share in (₹)	District e-Governance Society (DeGS) Share in (₹)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1. Department of Agriculture and Farmers Welfare:							
1	Financial assistance for Paddy- (Kharif/Rabi/ Summer Seasons).	10	0	8	2	0	0
2	Financial assistance for Pulses	10	0	8	2	0	0
3	Financial assistance for Oilseeds	10	0	8	2	0	0
4	Financial assistance for Millets	10	0	8	2	0	0
5	Financial assistance for Sugarcane	10	0	8	2	0	0
6	Financial assistance for Cotton	10	0	8	2	0	0
7	Financial assistance for Fodder Crops.	10	0	8	2	0	0

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
		₹	₹	₹	₹	₹	₹
8	Financial assistance for Hybrid Vegetables.	10	0	8	2	0	0
9	Financial assistance for Fruits	10	0	8	2	0	0
10	Financial assistance for Aromatic and Spices.	10	0	8	2	0	0
11	Financial assistance for Melons	10	0	8	2	0	0
12	Financial assistance for Winter Vegetables.	10	0	8	2	0	0
13	Financial assistance for Country Vegetables.	10	0	8	2	0	0
14	Financial assistance for Tubbers	10	0	8	2	0	0
15	Financial assistance for Cash Crops.	10	0	8	2	0	0
16	Financial assistance for Other Fruits.	10	0	8	2	0	0
17	Financial assistance for Plantation Crops.	10	0	8	2	0	0

18	Financial assistance for Cost Intensive Crops.	10	0	8	2	0	0
19	Financial assistance for High Density Planting.	10	0	8	2	0	0
20	Financial assistance for Normal Spacing.	10	0	8	2	0	0
21	Financial assistance for Flowers	10	0	8	2	0	0
22	Financial assistance for Rejuvenation.	10	0	8	2	0	0
23	Financial assistance for Mulching	10	0	8	2	0	0
24	Financial assistance for Rice fallow Vegetables.	10	0	8	2	0	0
2. Transport Department:							
1	Application of Learner Licence Fresh (Single Class).	40	10	16	4	6	4
2	Application of Learner Licence Fresh (Double Class).	50	12.5	20	5	7.5	5
3	Additional Endorsement for Learner Licence (Single Class).	40	10	16	4	6	4

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
		₹	₹	₹	₹	₹	₹
4	Additional Endorsement for Learner Licence (Double Class).	50	12.5	20	5	7.5	5
5	Application for Driving Licence Fresh (Single Class).	40	10	16	4	6	4
6	Application for Driving Licence Fresh (Double Class).	50	12.5	20	5	7.5	5
7	Application for Driving Licence Endorsement (Single Class).	40	10	16	4	6	4
8	Application for Driving Licence Endorsement (Double Class).	50	12.5	20	5	7.5	5
9	Application for Renewal of Driving Licence.	40	10	16	4	6	4
10	Application for Renewal of Driving Licence Late within 1 year.	50	12.5	20	5	7.5	5
11	Application for Renewal of Driving Licence Late After 1 year.	50	12.5	20	5	7.5	5
12	Application for Renewal of Driving Licence Later More than 2 years.	50	12.5	20	5	7.5	5

13	Application for Change of Address in Driving Licence.	40	10	16	4	6	4
14	Application for Driving Licence Renewal with Change of Address.	50	12.5	20	5	7.5	5
15	Application for Duplicate Driving Licence.	40	10	16	4	6	4
16	Application for Duplicate Driving Licence with Change of Address.	50	12.5	20	5	7.5	5
17	Application for Driving Licence Badge.	50	12.5	20	5	7.5	5
18	Application for Hazardous Driving Licence.	50	12.5	20	5	7.5	5
19	Application for International Driving Permit Licence.	60	15	24	6	9	6
20	Application for Fresh / Renewal of Driving School Licence.	60	15	24	6	9	6
21	Application for Duplicate Driving School Licence.	60	15	24	6	9	6
22	Application for Appeal Against order LA.	60	15	24	6	9	6

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
23	Registration of Motor Vehicle (Motor Cycle).	₹ 50	₹ 12.5	₹ 20	₹ 5	₹ 7.5	₹ 5
24	Registration of Motor Vehicle (Invalid Carriage).	30	7.5	12	3	4.5	3
25	Registration of Motor Vehicle (LMV).	50	12.5	20	5	7.5	5
26	Registration of Motor Vehicle (LPV).	50	12.5	20	5	7.5	5
27	Registration of Motor Vehicle (MMV).	50	12.5	20	5	7.5	5
28	Registration of Motor Vehicle (HMOV).	50	12.5	20	5	7.5	5
29	Registration of Motor Vehicle (Imported Motor Cycle).	50	12.5	20	5	7.5	5
30	Registration of Motor Vehicle (Imported Motor Vehicle).	50	12.5	20	5	7.5	5
31	Change of Address in Registration Certificate.	50	12.5	20	5	7.5	5

32	Endorsement of Hire Purchase/ Hypothecation.	50	12.5	20	5	7.5	5
33	Termination of Hire Purchase/ Hypothecation.	50	12.5	20	5	7.5	5
34	Alteration in Motor Vehicle	50	12.5	20	5	7.5	5
35	Transfer of ownership (Motor Cycle)	50	12.5	20	5	7.5	5
36	Transfer of ownership (Invalid Carriage).	50	12.5	20	5	7.5	5
37	Transfer of ownership (LMV)	50	12.5	20	5	7.5	5
38	Transfer of ownership (MMV)	50	12.5	20	5	7.5	5
39	Transfer of ownership (HMV)	50	12.5	20	5	7.5	5
40	Transfer of ownership (Imported Motor Vehicle).	50	12.5	20	5	7.5	5
41	Transfer of ownership (Imported Motor Cycle).	50	12.5	20	5	7.5	5
42	Transfer of ownership (Other Vehicle).	50	12.5	20	5	7.5	5
43	Renewal of Registration Certificate (Motor Cycle).	50	12.5	20	5	7.5	5

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
		₹	₹	₹	₹	₹	₹
44	Renewal of Registration Certificate (LMV).	50	12.5	20	5	7.5	5
45	Renewal of Registration Certificate (MMV).	50	12.5	20	5	7.5	5
46	Renewal of Registration Certificate (HMV).	50	12.5	20	5	7.5	5
47	Re-Registration (Motor Cycle)	50	12.5	20	5	7.5	5
48	Re-Registration (LMV)	50	12.5	20	5	7.5	5
49	Re-Registration (MMV)	50	12.5	20	5	7.5	5
50	Re-Registration (HMV)	50	12.5	20	5	7.5	5
51	Duplicate Registration Certificate (Motor Cycle).	50	12.5	20	5	7.5	5
52	Duplicate Registration Certificate (LMV-Car).	50	12.5	20	5	7.5	5
53	Duplicate Registration Certificate (LMV - Trac).	50	12.5	20	5	7.5	5

54	Duplicate Registration Certificate (MMV).	50	12.5	20	5	7.5	5
55	Duplicate Registration Certificate (HMV).	50	12.5	20	5	7.5	5
56	Certificate of Fitness (LMV)	50	12.5	20	5	7.5	5
57	Certificate of Fitness (MMV)	50	12.5	20	5	7.5	5
58	Certificate of Fitness (HMV)	50	12.5	20	5	7.5	5
3. Department of Civil Supplies and Consumer Affairs:							
1	New Ration Card Services	60 per member	15	24	6	9	6
2	Bifurcation of Family Ration Card.	60 per member	15	24	6	9	6
3	Conversion of Family Ration Card.	60 per member	15	24	6	9	6
4	Deletion and Inclusion of Member in the Family Ration Card.	60 per member	15	24	6	9	6
5	Honorary Green Card	60 per member	15	24	6	9	6

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
		₹	₹	₹	₹	₹	₹
4. Department of Fisheries and Fishermen Welfare:							
1	New Fisherman Enrollment	20	0	16	4	0	0
2	Application for old age Pension to Fisherman.	20	0	16	4	0	0
3	Application for Ban Relief to Fisherman.	20	0	16	4	0	0
4	Application for Lean Relief to Fisherman.	20	0	16	4	0	0
5	Application for Deceased Fisherman.	20	0	16	4	0	0
6	Application for Cash award to Fisherman.	20	0	16	4	0	0
7	Application for Fishing Boat Registration to Fisherman.	20	0	16	4	0	0
8	Application for Reimbursement of Insurance premium to Fisherman.	20	0	16	4	0	0
9	Application for Diesel Subsidy (HSD) to Fisherman.	20	0	16	4	0	0

10	Application for Input Subsidy to Fisherman.	20	0	16	4	0	0
11	Application for Reactivation to Fisherman.	20	0	16	4	0	0
12	Application for Loss of Boats/ Fishnet to Fisherman.	20	0	16	4	0	0
13	Application for Funeral Assistance to Fisherman.	20	0	16	4	0	0
14	Application for supply of fishery requisites.	20	0	16	4	0	0
15	Application for Supply of Icebox to Fisherman.	20	0	16	4	0	0
16	Application for FRP Catamaran without Board Motor (OBM) to Fisherman.	20	0	16	4	0	0
17	Application for FRP Catamaran without OBM.	20	0	16	4	0	0
18	Application for Financial Assistance for Free Education to Fisherman.	20	0	16	4	0	0
19	Application for Input Subsidy for Fresh Water aquaculture.	20	0	16	4	0	0

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
20	Application for PMMSY Scheme-Lans to Fisherman.	₹ 20	₹ 0	₹ 16	₹ 4	₹ 0	₹ 0
21	Application for PMMSY Scheme-GIAS to Fisherman.	20	0	16	4	0	0
22	Application for PMMSY Scheme-establishment of Kiosk.	20	0	16	4	0	0
23	Application for PMMSY Scheme-Insulated Vehicle.	20	0	16	4	0	0
24	Application for PMMSY Scheme-Refrigerator Vehicle.	20	0	16	4	0	0
25	Application for PMMSY Scheme-Live Fish Vending Centre.	20	0	16	4	0	0
26	Application for PMMSY Scheme-establishment of Matsya Seva Kendra.	20	0	16	4	0	0
27	Application for Crop Insurance Subsidy to Fisherman.	20	0	16	4	0	0
28	Application for PMMSY Scheme-Deep Sea Fishing Vessel to Fisherman.	20	0	16	4	0	0

29	Application for PMMSY Scheme- procurement of boat (Replacement) and net by traditional Fisherman.	20	0	16	4	0	0
30	Application for PMMSY Scheme- Life saving Appliances to Fisherman.	20	0	16	4	0	0
31	Application for PMMSY Scheme- Motorcycle with Ice box.	20	0	16	4	0	0
32	Application for PMMSY Scheme- Backyard Ornamental Fish Culture.	20	0	16	4	0	0
33	Application for PMMSY Scheme- Fresh Water new pond construction.	20	0	16	4	0	0
34	Application for PMMSY Scheme- Application for input subsidy for FW aquaculture.	20	0	16	4	0	0
35	Application for PMMSY Scheme- BW Pond construction.	20	0	16	4	0	0
36	Application for PMMSY Scheme- input subsidy for BW aquaculture.	20	0	16	4	0	0
37	Application for PMMSY Scheme- Construction of Ice Plant/Cold Storage.	20	0	16	4	0	0

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
		₹	₹	₹	₹	₹	₹
38	Application for PMMSY Scheme- Modernization of Ice Plant.	20	0	16	4	0	0
39	Application for reimbursement of electricity tariff to BW farmers.	20	0	16	4	0	0
5. Directorate of School Education:							
1	Application Submission for recognition of Schools and its renewal.	100	25	40	10	15	10
6. Local Administration Department:							
1	Registration of New/Renewal of Trade Licence.	50	12.5	20	5	7.5	5
2	Change of Licence Name/Address	50	12.5	20	5	7.5	5
3	Online Payment Tax	30	7.5	12	3	4.5	3
4	Online Payment for Property Tax	30	7.5	12	3	4.5	3
5	Resume Broken Transaction	30	7.5	12	3	4.5	3

7. Department of Personnel and Administrative Reforms:

1	Online Application with fee payment for Government Job Recruitment.	100	25	40	10	15	10
---	---	-----	----	----	----	----	----

8. Registration Department:

1	Online Appointment Booking for Registration (e-Pathirapathivu).	100	25	40	10	15	10
2	Online Appointment Booking for Marriage Registration (e-Thirumanam).	100	25	40	10	15	10
3	Issuance of Marriage Certificate - Certified Copy.	30	7.5	12	3	4.5	3
4	Online Application for Encumbrance Copy.	30	7.5	12	3	4.5	3

9. Directorate of Social Welfare:

1	Online Application for Financial Assistance to Physically Challenged.	20	0	16	4	0	0
---	---	----	---	----	---	---	---

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
2	Online Application for Financial Assistance to Differentially abled person marriage.	₹ 20	₹ 0	₹ 16	₹ 4	₹ 0	₹ 0
3	Online Application to issue motorized tricycle to Physically challenged person.	20	0	16	4	0	0
4	Online application for Transport allowance to Physically challenged person.	20	0	16	4	0	0
5	Online Application to issue fuel subsidy to Physically challenged person.	20	0	16	4	0	0
6	Online application to issue of prosthetic appliances to Physically challenged persons.	20	0	16	4	0	0
7	Online application for Funeral expenses to Physically challenged persons.	20	0	16	4	0	0

10. Town and Country Planning Department:

1	Online Application for Building Plan Approval for Construction.	75	18.75	30	7.5	11.25	7.5
2	Online Application for Plot Regularization.	75	18.75	30	7.5	11.25	7.5
3	Online Application for Change of Land Use.	75	18.75	30	7.5	11.25	7.5

11. Department of Women and Child Development:

1	Online Application for Old age and Widow Pension Scheme.	20	0	16	4	0	0
2	Grant of Monthly Financial Assistance to Women Heads of BPL Families.	20	0	16	4	0	0
3	Grant of Marriage Allowances to the Widow's Daughter.	20	0	16	4	0	0
4	Incentive for Widow remarriage	20	0	16	4	0	0
5	Grant of Financial assistance for performance of marriage of Poor bride.	20	0	16	4	0	0

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
		₹	₹	₹	₹	₹	₹
6	Grant of incentive to parents who have one/two girl children undergone family planning (GIPUFP).	20	0	16	4	0	0
7	Grant of incentive to parents who have only one girl child 8th to 10th std. (GIPOGC).	20	0	16	4	0	0
8	CM cares Scheme for the empowerment of new born girl child of the Union territory of Puducherry.	20	0	16	4	0	0
12. Pondicherry Ground Water Authority (PGWA):							
1	Application for Grant of Permit to Sink a Tube Well (Agriculture/ Horticulture/Domestic/Drinking/ Industrial other/Transport of Groundwater/Sinking of well Extraction/Sinking of well for Transportation/Industrial use/ Infrastructure use).	60	15	24	6	9	6

2	Application for Grant of Certificate of Registration (Agriculture/Horticulture/Domestic/Drinking/Industrial other/Transport of Ground water/Sinking of well Extraction/Sinking of well for Transportation/Industrial use/Infrastructure use).	60	15	24	6	9	6
3	Registration of Grievances for Pondicherry Ground Water Authority.	60	15	24	6	9	6

13. Electricity Department:

Sl. No.	Services	Category	Total Service Charge Collected from Applicant/ Citizens in (₹)	Statutory Fee (or) Departmental Share in (₹)	Village Level Entrepreneur Share in (₹)	Common Service Center Special Purpose Vehicle (CSC-SPV) Share in (₹)	e-Gov Society Share (PeGS) (₹)	District e-Gov Society (DeGs) Share in (₹)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1	Application for Electricity New Connection to the Consumer (Domestic/ Agriculture/Commercial/LT Industrial/One Hut one Bulb/Temporary Supply/ Street Lights).	₹ –	₹ 70	₹ 17.5	₹ 28	₹ 7	₹ 10.5	₹ 7

2	Application for Electricity to Consumer [New Connection / Load Enhancement / Load Reduction / Name Change / Change of Line Category (LT/HT)].	—	70	17.5	28	7	10.5	7
3	Online EB Bill Payment to the Consumer LT.	Bill Amount (1-2000)	20	5	8	2	3	2
		(2001-4000)	30	7.5	12	3	4.5	3
		(4001-6000)	40	10	16	4	6	4
		(6001-8000)	50	12.5	20	5	7.5	5
		Above 8000	60	15	24	6	9	6
4	Online EB Bill Payment to the Consumer HT.	Bill Amount (1-2000)	30	7.5	12	3	4.5	3
		(2001-4000)	40	10	16	4	6	4
		(4001-6000)	50	12.5	20	5	7.5	5
		(6001-8000)	60	15	24	6	9	6
		Above 8000	70	17.5	28	7	10.5	7

3. The Directorate of Information Technology, Puducherry may revise the user charges from time to time. The user charges shall be applicable for every District in the Union territory of Puducherry uniformly. A citizen can avail any of the Government to Citizen (G2C) services as included in the CSC Scheme, from any CSC, along with all requisite documents prescribed by the Department and pay the designated statutory fee and user charges as detailed in this notification. The Village Level Entrepreneur / Common Services Centre-Special Purpose Vehicle (CSC-SPV) created under Department of Electronics and Information Technology (DeitY), Ministry of Communications and Information Technology (MeitY), Government of India, shall be responsible for delivery of the online services to the citizen.

4. This order shall come into force with immediate effect and is issued with the concurrence of Finance Department *vide* U.O. No. I.D. E-Comp. No. 28918/FC/FD/F5/A3/2024-25, dated 20-03-2025.

(By order of the Lieutenant-Governor)

SHIVRAJ MEENA,
Director (Information Technology).